

Personal Development Plans

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Agenda

- Why a Professional Development Plan (PDP)?
- Components of a PDP
- Charting Your Course
- Summary
- Resources
- Questions

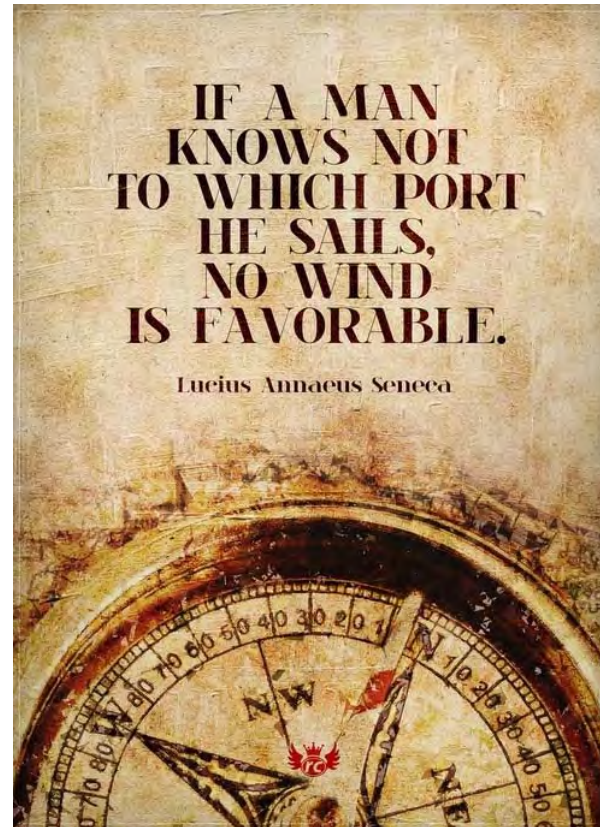
Why a professional development plan?

Personal Goals

Change

Budget

Advancement



Reality

Schedule

Professional Goals

CEUs/
Requirements

Components of a PDP?

- Objectives and goals
- Training courses and development opportunities
- Timeline
- Resources
- Measures of success

Charting Your Course

- Step 1: Take Stock
- Step 2: Set Goals
- Step 3: Prioritize
- Step 4: Identify Training
- Step 5: Review and Revisit



*Professionally
&
Personally*

Where are you now?

“Begin at the beginning
and go on until you come
to the end and then Stop.”



Where are you now?

Evaluation Criteria	Baseline
Professionally	
Personally	
Perceived Strengths	
Perceived Weaknesses	
Feedback from Others	



Where do you want to be?

Goals	Motivating Factors	Professional/ Personal	Realism	Time Frame
Goal #1				
Goal #2				
Goal #3				
Goal #4				



Where do you want to be?

“If you don’t know where you’re going, any road will take you there.”



What is the most important?

Focus Goals	Criticality	Impact	Feasibility
Focus Goal #1			
Focus Goal #2			
Focus Goal #3			
Focus Goal #4			
Focus Goal #5			



What is the most important?

Focus Goals	Criticality	Impact	Feasibility	Total
Focus Goal #1				
Focus Goal #2				
Focus Goal #3				
Focus Goal #4				
Focus Goal #5				



*Your highest ranking **Focus Goals**
become your **Target Goals**.*



What will it take to reach goals?

Target Goals	Training	Source	Availability	Cost
Target Goal #1				
Target Goal #2				
Target Goal #3				



Did we make it?

“This is impossible.”



“Only if you believe it is.”



Did we make it?

Evaluation Criteria	Baseline	Status
Professionally		
Personally		
Perceived Strengths		
Perceived Weaknesses		
Feedback from Others		



Class Demo



Resources

- Professional Development Planning
 - Forbes – periodic webinars (@ forbes.com)
 - Franklin Covey – (via Store @ franklincovey.com)
 - Career Center at your local university
- Proposal Training
 - APMP – Industry Training (via APMP Store @ apmp.org)
 - Shipley – shipleywins.com
 - Lohfeld – lohfeldconsulting.com
 - OST Global Solution – ostglobalsolutions.com

Questions

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Obviously your first question is what does Alice in Wonderland have to do with treasure maps...

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**Evidence of reinvention
&
Proof you can be anything you choose**

Contact Me

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