



**Meeting Date:**  
**September 5, 2019**

**General Meeting Minutes Compiled by:**  
**Meghann Lewis CCP APMP, Chapter Chair**

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## 1. Date and Time of Meeting

General Membership Meeting was held on:

**Date:** Thursday, September 5, 2019

**Time:** From 12:00 PM to 12:59 PM ET

### Attendees:

43 people participated in the GoToWebinar.

Last Name	First Name	Last Name	First Name
Arevalo	Garth	Magriplis	Anita
Barrientos	Pearl	McMullen	Kristen
Bergweiler	Martha	Mellquist	Jenny
Bunyard	Sharon	Mertz	Kimbra
Burke	Thomas	Millan	Aubrey
Caceres	Olga	Mosier	Jennifer
Coffae	Lori	Murillo	Katie
Cross Hogg	Gillian	Nederhoed	John
Davies	Werica	Oblak	Joe
De Freitas	Carlos	Olin	Sara
Eassom	Dick	Overmyer	Vincent
Feliho	Alyssa	Parks	Michelle
Galante	Christine	Rhodes	Amanda
Gittens Fiddler	Tracie	Roberson	Beth
Gushee	Celeste	Rodriguez	Amy
Hendricks	Josh	Rogers	Alicia
Hill	Christopher	Scott	Shelly
Holmes	Stacy	Shattuck	Sandra
Jordan	Tamara	Stone	Chrstine
Lee	Carmel	Stourac	Amy
Lewis	Meghann	Turman	Ruth
Lyons	Daniel		

## 2. Location

GoToWebinar

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### 3. Call to Order

Meghann Lewis, Chapter Chair welcomed Association of Proposal Management Professionals (APMP) Florida Sunshine Chapter members and visitors to the September General Chapter meeting.

### 4. Announcements

1. Our meetings are held virtually, and anyone is welcome to attend. Membership attendance at chapter meetings counts for five (5) Continuing Education Units (CEUs) toward maintaining APMP accreditation.
2. At our Chapter meetings, we try to present information relevant to the Proposal Professional, expanding your tool kit, and sharing relevant experience from some of the leaders in the industry.
3. If you are not a member of APMP, we encourage you to join. If you already are an APMP member, but have not affiliated with a chapter or wish to affiliate with our chapter, I encourage you to let us know. We will forward your request to an APMP administrator who can help you with that request. If you have any questions on affiliation, contact any chapter officer or me. You can find our contact information on the Florida APMP website. At this time, we have approximately 242 registered members through APMP.
4. One of the benefits of being affiliated with the **Florida** chapter is eligibility for APMP Certification rebates. This rebate is designed to help offset our member's certification training expenses or the exam fee. Our chapter provides rebates for passing the following levels of certification:
  - \$75 toward successful Foundation Level exam; maximum 5 members.
  - \$150 toward successful Practitioner Level exam, maximum 8 members.
  - \$200 toward successful Professional Level exam, maximum 2 members.

If you are a Florida chapter member and pass your certification, be sure to apply to the Chapter Chair for your rebate. Simply email a copy of your certificate or the email confirming your passing. Once we verify that you were a member when you took the test, we will send you your rebate!

### 5. Presentation

Today we welcomed Dick Eassom, who presented "Things I Wish Proposal Writers Knew About Word!"

We will post the presentation on our chapter website soon.

### 6. Prizes and Winners

- Shipley Proposal Guide – Tracie Gittens Fiddler
- Shipley Capture Guide – Alyssa Feliho

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- Graphics book, Billion Dollar Graphics – Carmel Lee
  - Wordman Software Add-In for Microsoft Word – John Nederhoed
  - Power Bank – Martha Bergweiler

## 7. Closing Reminders

1. We have a LinkedIn Group for the Florida Sunshine Chapter. The name of the Group is Florida APMP Chapter. We encourage you all to join our Group. You will find announcements, discussions and job postings. In our LinkedIn group jobs can be posted for states in the Southeast US, including GA, SC and NC. We have **397** members on LinkedIn.
2. For those of you who are used to Facebook, we have a Facebook page so please "like" us. Simply filter for pages then type in APMP Florida Sunshine Chapter.
3. We also have a YouTube channel
4. We post announcements, presentations from previous chapter meetings, minutes and job openings on our Florida Sunshine Chapter website at [www.apmpflorida.org](http://www.apmpflorida.org). If you are a Florida Sunshine Chapter member who is a consultant and want to post something please contact our Publicity/Promotion Chair. Our chapter member's posting is free of charge.
5. Our next 2019 General Membership meeting and webinar will be held at 12:00 pm Eastern on December 12th, 2019. **Bethany Burton** will be presenting "**Competitive Intelligence**" We look forward to seeing you then.
6. The meeting adjourned at 12:59 PM ET.