



*Florida Sunshine Chapter*

**Meeting Date:**  
January 12, 2012

**Board Meeting Minutes Compiled by:**  
Meghann Lewis, Secretary



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## Date and Time of Meeting

Date: January 12, 2012

Time: 4:00 to 4:48 PM EST

## Attendees and Welcome

The following individuals attended the January Board meeting:

Name	Title
Ansel, Kathy	Programs Chair
Bergweiler, Martha	Treasurer
Bowles, Sherry	Asst. Membership Chair
Lewis, Meghann	Secretary
Maurice, Tonya	Asst. Programs Chair
Minke, Marion	Chapter Co-Chair
Mosier, Jennifer	Asst. Publicity/Promotions Chair
Padgett, Courtney	Publicity/Promotions Chair
Stourac, Amy	Chapter Chair
Vieira, Rosemary	Membership Chair

Amy Stourac welcomed members to the January Board Meeting.

## Location

Teleconference.

## Programs

Kathy Ansel provided board members with several options of programs to select for the chapter's next two chapter meetings via email. Board members discussed and voted on the program for. Results were:

First meeting: How to Lose Your Proposal Really Big - Sandy Luttrell, AM.APMP

Second meeting: Task Order Proposal Process - Beth Wingate

Door Prizes:

1. March 15, 2012: APMP International Conference \$200 rebate
2. June 14, 2012; the graphic person's book, and book about public speaking at last year's SPAC

## Treasury Report

Our Treasurer, Martha Bergweiler, reported that our chapter's balance is \$6,768.86. Some disbursements/assumptions follow:

1. Door prize of a \$200 rebate as a possibility for the International conference
2. The Chair's attendance will be sponsored by the chapter
3. SPAC registration for \$200
4. 20 chapter members foundation level accreditation rebates



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## 5. 10 practitioner level accreditation rebates

*Martha Bergweiler stated that she would distribute a spreadsheet to board members, that the chapter has received the money from SPAC 2011, and that Mr. Bill Andre has been compensated for his webmaster services.*

## **Publicity and Promotions**

*Courtney Padgett, Publicity/Promotions Chair, stated that meeting notices will be provided via email, and posted to LinkedIn in addition to our Chapter website. An open floor question was posed to garner feedback about additional opportunities to further publicize these meetings.*

*Administrator rights will be updated to the National Website, after further research by Sherry Bowles.*

## **Membership**

*Sherry Bowles, Assistant Membership Chair, advised the board that membership rolls increased by 11 and lost 4, gaining 6 renewals. An assumption was made that of the 4 members lost, they most likely did not receive their renewal notices.*

*Pins will be sent out to the new members welcoming them to our chapter.*

*Of the networking face-to-face meetings, board members are to consider other areas for possible future meetings, and bring the question to an online forum, such as LinkedIn.*

## **2012 APMP International Conference**

*Reminder that the conference will be held from May 22-25 this year at the Sheraton Dallas Hotel and all Board members are encouraged to attend.*

## **2012 Southern Proposal Accents Conference (SPAC)**

*Amy Stourac thanked previous volunteers and advised the board that the venue for SPAC 2012 may move to the Hyatt, as the Westin has increased its prices from last year.*

## **APMP Accreditation Initiatives**

*Amy Stourac encouraged the board to participate in the accreditation initiatives; board members concurred.*

## **Future Board and Chapter Meetings**

*The board discussed board and chapter meeting dates for 2012. The following dates were approved:*

*Board Meetings:*

- *May 17, 2012*
- *August 9, 2012*
- *November 8, 2012*



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**Chapter Meetings (contingent on presenters schedules):**

- *March 15, 2012*
- *June 14, 2012*
- *September 13, 2012*
- *December 13, 2012*

## **Job Descriptions**

*Sherry Bowles did not receive any other comments to the latest round of job descriptions.*

## **Closing**

*Today's meeting adjourned at 4:48 PM EST.*