



Florida Sunshine Chapter

Meeting Date:
May 13, 2015

Board Meeting Minutes Compiled by:
Debra J.F. Fowler, CPP APMP, Secretary



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1. Date and Time of Meeting

Date: May 13, 2015

Time: 12:00 to 1:00 PM EDT

2. Attendees and Welcome

Chapter Chair, Amy Stourac, welcomed all officers to the May Board of Directors (BOD) meeting.

The following individuals attended the Board meeting:

Name	Title	Yes/No
Meghann Lewis	Chapter Co-Chair	Yes
Amy Stourac	Chapter Chair	Yes
Sherry Bowles	Treasurer	No
Debra Fowler	Secretary	Yes
Jennifer Siler	Programs Chair	Yes
Danielle Torley	Asst. Programs Chair	Yes
Jennifer Mosier	Publicity/Promotions Chair	No
Ruth Turman	Asst. Publicity/Promotions Chair	Yes
Alyssa Simpson Feliho	Membership Chair	Yes

3. Location

Teleconference via GoToMeeting.

4. Programs

Jennifer Siler Programs Chair, and Danielle Torley, Assistant Programs Chair, provided updates to the Programs information.

2nd General Membership Meeting

Date:	June 10, 2015 from 4:00 to 5:00 PM EDT
Program:	"Using Automated Source Selection Scoring for Color Reviews", presented by Eddie Becker
Door Prizes:	Members and non-members: (1) Shipley Proposal Guide, (1) Book from APMP Library Members only: (2) SPAC registrations

3rd General Membership Meeting

Date:	July 8, 2015 from Noon to 1:00 PM EDT
Program:	Virtual Team Management presented by Jeannette Waldie
Door Prizes:	Members and non-members: (1) Wordman Software of your choice Members only: (2) SPAC registrations



3rd Quarter Board Meeting

Date:	August 12, 2015 from Noon to 1:00 PM EDT
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4th General Membership Meeting

Date:	September 9, 2015 from 4:00 to 5:00 PM EDT
Program:	Quick Response Process Presented by Tim and Traci Birdsell, OCI Wins
Door Prizes:	Members and non-members: (1) Shipley Proposal Guide, (1) Billion Dollar Graphics book Members only: (1) SPAC Registration and (1) Shipley Capture guide

4th Quarter Board Meeting

Date:	November 11, 2015 from Noon to 1:00 PM EST
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5th General Membership Meeting

Date:	December 9, 2015 from 4:00 to 5:00 PM EST
Program:	“Driving Change from the Back Seat,” presented by Dena Stukenberg from HCSC
Door Prizes:	Open to members and non-members: (1) Shipley Proposal Guide, (1) Presenters choice of Book Members only: (1) Membership renewal Non-members: (1) New membership

5. Treasury Report

Our Treasurer, Sherry Bowles, provided the Treasury Report on May 12, 2015. Amy Stourac presented on the teleconference our chapter’s current expenditures to date this year (website, member prizes, reimbursements for certifications, etc.). Balance as of May 12, 2015 = \$14,162.78.



6. Publicity/Promotions

Ruth Turman, Assistant Publicity/Programs Chair, provided a Summary of Board Feedback/Interest in Pursuing 2015 Publicity/Promotions Recommendations. A vote was taken and the Board unanimously approved to move forward on items with 100% and 89% interest, as listed below.

Item	Description	Bowles	Feliho	Fowler	Lewis	Mosier	Siler	Stourac	Torley	Turman	
1.2	Chapter Member Pins (Tied to Item 1)	X	X	X	X	X	X	X	X	X	100%
3.3	Chapter Member Presentations	X	X	X	X	X	X	X	X	X	100%

Item	Description	Bowles	Feliho	Fowler	Lewis	Mosier	Siler	Stourac	Torley	Turman	
1	Redesign Chapter Look/Feel		X	X	X	X	X	X	X	X	89%
1.1	Chapter Banner(s) (Tied to Item 1)	X		X	X	X	X	X	X	X	89%
2	Chapter Identification at Bid & Proposal Con and SPAC	X	X		X	X	X	X	X	X	89%
2.1	Volunteer Walking "Chapter Recognition Symbols" (This year's version of the sunshine balloon)	X	X		X	X	X	X	X	X	89%
2.2	Chapter Table Decorations	X	X	X		X	X	X	X	X	89%

The remaining items that were previously voted on by the Board Officers have been put "ON HOLD"; they will be revisited at a later time. Immediate focus will be on the above Publicity/Promotion items.

Ruth Turman volunteered to lead the redesign of the Florida Sunshine Chapter logotype. It was suggested that we have a call to members who might have an interest in designing the logo to present MS PowerPoint presentations. Ruth mentioned that the Georgia Chapter just recently redesigned their logo and may have information to share on Points of Contact (POCs), the process they went through for their redesign, etc. Also, we can investigate who created the new APMP national logotype design and consider this person as a potential designer for our Florida logo.

7. Membership

There was no new business presented by Alyssa Simpson Feliho, Membership Chair.



8. Conferences

The APMP International Conference will be held in Seattle, WA this year from May 27-29, 2015 at the Sheraton Seattle Hotel.

SPAC will be held in Atlanta, GA on Tuesday, October 27, 2015 at the Cobb Galleria Centre. Information on the conference is being posted on the website as it is being confirmed. <http://www.apmp-spac.com>

9. Closing

Amy Stourac thanked the Board members for their participation. The meeting adjourned at 12:57 pm EDT.