



*Florida Sunshine Chapter*

**Meeting Date:**  
**August 18, 2010**

**Board Meeting Minutes Compiled by:**  
**Joan C. Ford, Secretary**



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## **Date & Time of Meeting**

**August 18, 2010  
5:05 – 5:56 PM ET**

## **Location**

**Virtual via audio conference**

## **Attendees**

**A total of six individuals attended the August Board meeting:**

**Ansel, Kathy – Assistant Programs Chair  
Bergweiler, Martha – Treasurer  
Bowles, Sherry – Chapter Co-Chair  
Ford, Joan – Secretary  
Hales, Jack – Chapter Chair  
Keller, Chuck – Publicity/Promotion Chair**

**Note: Amy Stourac (Programs Chair), Mike Smilnak (Membership Chair), and Marion Minke (Assistant Membership Chair) were not in attendance.**

**Jack Hales welcomed officers to the third board meeting of 2010.**

## **Upcoming Meetings**

**Officers confirmed dates for remaining 2010 Board and Chapter meetings, as follows.**

### **3<sup>rd</sup> General Membership Meeting**

**Chapter Meeting: Wednesday, September 1**

### **4th Board & General Membership Meetings**

**Board Meeting: Wednesday, November 17**

**Chapter Meeting: Wednesday, December 8**

## **Chapter Elections**

**During the September 1 chapter meeting, our Chapter Co-Chair Sherry Bowles will solicit names for 2011 officer nominations. Additionally, Sherry and Jack will review the names of regular meeting attendees to identify potential candidates.**

**The board will examine the slate of officers at the November board meeting and present the slate to the membership at the December chapter meeting. If any positions are unopposed, a vote will not be needed.**

**Board members are asked to advise Sherry if they are interested in retaining their positions in 2011.**

## **Treasury Report**

*Treasurer Martha Bergweiler asked if we had received a reimbursement check from SPAC. Secretary Joan Ford reviewed with the officers word we had previously received from Jack Hales, indicating we would receive a check in the amount of \$692.60 representing our 1/3 share of last year's SPAC participation and support. Jack is following up on this reimbursement.*

*Martha Bergweiler received the quarterly rebate check 2<sup>nd</sup> quarter 2010 in the amount of \$877 based on 115 members. The chapter balance is \$4,970.94.*

## **2010 Foundation Level APMP Accreditation Event**

*To date we have only received two paid registrations to the September Foundation Level accreditation event to be facilitated by BJ Lownie with Strategic Proposals. Since BJ requires a minimum of eight attendees, the Board voted to cancel the event and allow the transfer of the two paid registrations to the SPAC pre-conference workshop.*

*Chuck will announce cancellation of the September accreditation event and encourage members interested in accreditation to register for the October 28 pre-SPAC session.*

## **2010 SPAC Planning and Representation**

*The 14<sup>th</sup> annual SPAC is scheduled for October 29 at Atlanta's Galleria and will be a one-day conference preceded by two pre-SPAC training sessions.*

*Special Events Jack Hales strongly encouraged Board members to get involved with SPAC. He expressed disappointment in our chapter's level of participation, especially considering we are one of the three host chapters. Both Jack and Chuck Keller are assisting with pre-conference planning.*

*Note: Following the board meeting, Chuck confirmed that two chapter members have been selected to be SPAC presenters; they are Chuck and John Robbins.*

*Jack remarked that the planning committee is in full swing and is now meeting every two weeks; as the conference approaches, planning meetings will increase to weekly. Volunteers are needed day before SPAC and during SPAC. Board members interested in lending support were reminded to contact Jack.*



## Membership Identification at Future Events

Board members again raised a topic discussed at a previous board meeting – the possibility of creating membership pins. Sherry volunteered to contact several vendors she works with when planning trade shows for TYBRIN and research costs.

Membership pins could serve a variety of purposes:

- Identify chapter members at APMP meetings
- Identify chapter members at non-APMP events
- Welcome new members into our chapter as part of a 'welcome package'

## 2010 Meeting Schedule

### 3<sup>rd</sup> General Membership Meeting

**Date:** September 1, 2010

**Program:** Social Media 101: A Primer for Today's Proposal Manager

**Speaker:** Jenny Schmitt, President and Director of Client Strategy, CloudSpark

**Door Prize:** One paid registration to October 29 SPAC

### 4<sup>th</sup> Chapter Board Meeting

**Date:** November 17, 2010

**Time:** 4 PM ET and 3 PM CT

### 4<sup>th</sup> General Membership Meeting

**Date:** December 8, 2010

**Program:** Membership Appreciation & Accreditation Program Overview

**Door Prize:** Shipley Proposal Guide and APMP Membership (renewal and new)

## 2011 Meeting Schedule

### 1<sup>st</sup> General Membership Meeting

**Date:** March 2011

**Tentative Program:** Disaster Recovery for Backing up Computers

**Speaker:** Chuck will forward potential speaker info to Kathy Ansel for consideration

**Door Prize:** TBD

## Closing

Jack thanked Board members for their participation in today's meeting. The board meeting adjourned at 5:56 PM ET.