



Florida Sunshine Chapter

Meeting Date:
February 6, 2008

Meeting Minutes Compiled by:
Joan C. Ford, Secretary



Contents

Date & Time of Meeting	1
Attendees	1
Location	1
Call to Order & Review of Last Board Mtg Minutes	1
Sponsorship of 2008 SPAC.....	1
Programs at Upcoming Chapter Meetings	1
New Membership Chair	2
Membership Report	2
Web Site Development	2
Year-End Report.....	2
Revised By-laws.....	2
Upcoming Meetings	3
Closing	3



Date & Time of Meeting

February 6, 2007

4:00 to 5:00 PM EST

Attendees

A total of four individuals attended our November Board meeting:

Keller, Chuck

Stourac, Amy

Bowles, Sherry

Ford, Joan

Note: Cal Vandivier, Publicity Chair, and Rich Worsham, Chapter Co-Chair, were not in attendance.

Location

Virtual via Net Conference

Call to Order & Review of Last Board Mtg Minutes

Chuck Keller, President, called the meeting to order. Chuck offered suggested changes to our 2007 board meeting minutes. Motion to approve minutes as revised was passed for each set of minutes.

Joan Ford to revise and resend to officers.

Sponsorship of 2008 SPAC

We will determine if the Georgia & North Carolina chapters are interested in having us also sponsor the 2008 Southern Proposal Accents Conference (SPAC). The 2008 conference will be held in Atlanta.

Programs at Upcoming Chapter Meetings

March

Amy has made initial contact with APMP Board members – David Winton, John Elder, Betsey Blakney, and Keith Propst. They will discuss features and benefits of APMP along with initiatives. Frame within kickoff of membership drive. All are willing to present. Will also discuss 2008 membership drive.

*Date: March 12 at 4 PM EST (tentative). May use "Live Meeting" at next chapter meeting. Would probably have to download materials in advance. The "recruiter prize" for the March general membership meeting will be a book donated by Joe Jablonski. (The book, *Proposal Writing to Win Federal Government and National Laboratory Contracts*, is described on his web site: www.proposalw.com.)*



June

Candidate for the June meeting is the Billion Dollar Graphics Company; waiting to receive confirmation. See the company's web site: <http://www.billiondollargraphics.com>.

September

Potential topic is to discuss tips regarding software that we use, such as Word, PowerPoint.

New Membership Chair

Connie Sanford has resigned from her role as Membership Chair due to personal reasons. Cal Vandivier has offered to resume that role. Cal will retain his Publicity Chair role. The officers present at board meeting approved Cal's new role.

Membership Report

Our chapter's 2008 membership drive will focus on getting non-APMP members to attend one of our meetings; we will then encourage them to become APMP members. Will devise a contest to encourage new membership (i.e., book, SPAC registration).

Cal will maintain the APMP membership list as well as non-APMP members. Important to publicize our meetings to members and non-members to encourage growth. May identify a recruiting coordinator for each region in state.

We have no quotas re: new members but we can attain an award for significant membership increase.

Web Site Development

Bill Andre has started development of our Web site (early stages) and determined design of site. Cal Vandivier to provide server to host web site.

We are primarily a virtual chapter and will benefit greatly from our site. Hope to have at least a beta site up and running soon.

Year-End Report

All received a copy.

Revised By-laws

Changes to Article 4, Electron Process:

Makes election process more democratic; allows a time frame for general membership to vote on contested elections.

Chuck advised officers to review updated by-laws and send Chuck an email with our concurrence or suggestions.



Upcoming Meetings

General Membership Meetings

March 2008; June 2008; September 2008

Board Meetings

2008 board meetings will precede each general membership meeting by one month.

Closing

Our tentative date for the March general membership meeting is March 12. Publicity to start soon for that meeting.

Chuck asked Board members to provide names of non-members to Cal and himself for meeting invite purposes.